

## PTA COMMITTEE MEETING

Tuesday 13<sup>th</sup> - June 2017 7pm-9.15pm

1. Attendees: Harriet Pilkington, Ceri Shaw, Andrew Wishart, Katharine Hurst, Sam Lascelles, Graham Parker, Mark Kennison, Lucy Stavri.
2. Apologies: Chloe Fletcher, Vicky Moffatt, Alex Malir, Amanda Barrington, Lucy Dunbar, Sarah Abercrombie, Jo Taylor, Caroline Villiers, Jamie Colton.
3. Minutes approved
4. Treasurers Report: £16,400 in bank. This year the PTA have raised £9,400 and spent £7,500. Treasurers report available on request. Our healthy bank balance is as a result of many years of effort on the part of the PTA (past & present). The figures to date are an improvement on previous years and theres been some fantastic new initiatives, in particular from Graham Parker whose events have raised approx £2,000.
5. PTA Spend on IT in school.
  - The school need to replace the computers in the upstairs classrooms. They are 7 years old and are slowly dying.
  - They also would like to upgrade the wifi network and to extend it to the old building to open up teaching spaces over there.
  - Also, they would like to purchase 3 laptops. This is to go with some new screens that are being paid for by the community infrastructure levy.

Mr Wishart has asked for £7,766 to pay for the above. This gives the school really good expansion capacity and they can fund raise for further iPads and so on. This has been discussed over many meeting this year and is now approved by all present at the

meeting. Sam & Sarah A to sort out a cheque in the coming weeks.

Mr Wishart also spoke about his budget for next year. At present his budget falls £20,000 short and he would like to ask the PTA to assist with this so that he can ensure sufficient Teaching Assistants. £20,000 would cover 2 teaching assistants and mean that all 5 classes have teaching assistants in the mornings.

All schools are having difficulty maintaining staff levels within budget. It is small rural schools like Freshford (who do not have many children on a pupil premium) that are suffering with these kind of funding issues.

The PTA will have an existing balance of £8,600 and need to keep some for outlay on existing fundraising events. The committee have agreed that we will be able to (over the course of the year) fund the equivalent money for one extra TA. The additional fund raising required will need to be carried over to the new committee and discussed at the AGM as this isn't likely to improve next year.

Sponsorship, (including getting companies more involved in school projects and applying for grant funding was discussed. To be discussed as part of the bigger “funding” picture at the AGM.

6. Well done to all the PTA committee and volunteers at events this year. The committee have approved the spend of £7,766 to improve the IT system and then a further £10,000 from the current balance and future fund raising to provide at least 1 more TA next year.

7. PTA end of year newsletter: Caroline & Sam.

8. Events report:

- SOS Discount Card: a scheme where discount cards can be bought for £10 (for example) and for that they can use the card to get discount with agreed local businesses. This will be taken to the new committee. Graham has reported

that it would cost £150 to get 1,000 cards made and then printing the brochure. Graham to pursue.

- Sponsored 1,000 walk. Graham to see if we can do it at end of September in school time. Graham also spoke about streamlining the whole events program and raising more money from fewer events. To be discussed at the AGM
- Burns night: Katharine is going to organise (25th January). She has some other fresh ideas also.

9. Up and coming events: Mark, Cabaret night: Need dads for the ladies choir and much discussion around the functioning of the night. We need to get commitment from people to put their name down for tickets.

10. Class Reps/New parents coffee morning (Sept) and a PTA PR event: For eg: a sales pitch for each event. (Mark)

11. Ceri & Graham to work on the Doc for why the school needs fundraising.

12. Succession planning: Big roles to fill for next term and it has been decided that we should hold the AGM on Monday July 17th. 7:30-9pm. Sam to run, but the position of Chair for next year is vacant, along with Treasurer, Events Co-ordinator, Communications, and Lead Class Rep.

13. Ceri to Email out to remaining committee members for who wants to remain and what their commitment is.

14. AOB:

- Volunteers for Hinton Fete Ice cream stall: Graham will post on Facebook.
- Tue 4th July new parents visit school. Ceri & Mark.
- Discussion around Disco timing: Katharine to speak to Rosie.

## **For discussion at the AGM**

- The fund raising diary.
- Fund raising £20,000: A new strategy and a sustainable model?

## **For discussion by the new committee**

SOS discount card

1000 mile walk

Burns night

New parents coffee morning (Sept) and a PTA PR event